

Penhold Crossing Secondary School
School Council
Annual General Meeting

Agenda -October 28, 2021
7:00 p.m. Google Meet
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* indicates written report/attachment provided

1. Call to order at 7:03pm

2. Welcome and Introductions
2 min

3. Review of the Agenda
2 min
Motion to approve the agenda as presented
Moved by Bobbi Yargeau
Approved

4. Approval of the Minutes of previous meeting*, as presented (OR as amended)
2 min

Motion to accept the minutes as presented
Moved by Bobbi Yargeau
Accepted

5. Executive Report :
 - a. Operating Procedure Amendments (if needed, and motion to approve if needed). If anyone in attendance would like a copy of the operating procedures, Secretary to note and provide. 5 min

no changes

6. Student Leadership Report -- Cole Heppell:
Cole and Kristy Blair are working on leadership together. All projects are student based and teachers help to facilitate. Terry Fox - sucker pull, Halloween: eye ball chocolate guessing game, Exploding self carving pumpkin, Costume contest on Oct 29 - decided at lunch, first prize is serverly vouchers. Students worked on a music video to share. Christmas: Christmas shoeboxes fundraiser starts Nov 1. Students have many ideas for 2022, activities will depend on covid restrictions (possibly a dance or outdoor winter festival).

7. School Report: Principal – Scott MacDonald
15 min

1. October Collaborative Day: AM - met as grade level teams to discuss student needs. PM - training with writing assessment that English teachers will use to benchmark student skills.
2. Students of Concern: meet every 1-2 weeks to discuss students and their needs. Planning and communication with teachers. Students are categorized by colour coding system: Green - watch for changes, Yellow - don't push, other issues going on at home. Red - happy they are at school and safe.
3. Rapid Testing for Staff: Scott is responsible for supervising tests, available for teachers if needed. Most teachers and staff are already double vaccinated. Not for students.
4. Staff Changes -- Alana Van has left her EA position. Liz Clark from BC is taking her position.
5. Volleyball wrapping up: done in the next week. Kids are having fun.
6. Spectators at events: Previous rules stated that High school could have spectators, Jr High cannot have spectators. Some confusion with the Delburne event, so now allowing one parent spectator per student per game.
7. Remembrance Day -- Virtual again: video from the Innisfail Legion, moment of silence.
8. November Collaborative Day -- Nov. 26 -- SEW training for teachers: Social Emotional Wellness training - half day for teachers, all day for administrators
9. YES program: Character/Resiliency program for students from Karen Jacobson on Tues/Wed during flex blocks.
10. Relationships and consent: Presentation for students upcoming
11. Drug awareness: Working with Bylaw officers, monitoring the situation to ensure student safety. Strict rules for vaping, smoking, and drugs.

8. Trustee Report -- Sherry Cooper

10 min Organizational meeting this week. Dealing with recommendations from the province/insurance regarding vaccinations. Will decide what they will do next once all information has been received. Looking at increases in insurance costs. Sherry is the chair of the Policy Committee, also on the TBO committee. Will continue to meet virtually until spring.

9. Town Report: Shaun Kranenborg, Town Councillor
5 min

Elections completed, new councillors have just been sworn in. No updates until after their first meeting next month.

Community Services Report: Amanda Lindgren: Nov 12 Vision for NonViolence conference \$50 for tickets, pre-registration needed. Snow Angels program for seniors or individuals that need help. Watch for signs. PYC back in person. Smaller groups, 12 to 13 kids regularly attend. Dec 4 - booked carnival cinemas for a group movie. Booked cooking with Meg for Dec 8 to bake something festive. Community Christmas - working out plans, ideas include a drive thru. Nov 26, outside.

10. Old Business:
 - a. Annual report 20-21 school year was to be completed and sent to CESD. 2 min

This has been completed.
11. New Business:
 - a. Elections
 - i. Dissolution of the current Executive (motion to dissolve the current executive) moved by Ridehl Wilson.
 - ii. Election of New Executive Members: Chairperson, Vice-Chairperson, Secretary, Members at Large (elect or acclaim): deferred for the parent society meeting.
12. Next Meeting Date - November 25, 2021 @ 7 pm online
13. Adjourn at 7:50
14. **Action Items:**
 - **Chairperson: Notify School District, in writing, of all new and returning Executive/Officers**
 - **Chairperson: Notify ASCA, in writing (form on ASCA website), of new Chair and contact information**

Penhold Crossing Secondary School

Parent Society

Annual General Meeting

Agenda -October 28, 2021

Immediately following Penhold Crossing Secondary School Council Meeting - via Google Meet

* indicates written report/attachment provided

1. Call to order - at 7:51pm
2. Welcome and Introductions
2 min
3. Review of the Agenda
2 min
 - Motion to approve the agenda as presented**
 - Moved by Bobbi Yargeau**
 - Approved**

4. Approval of the Minutes from previous meeting*, as presented (OR as amended)
2 min

Motion to accept the minutes as presented
Moved by Bobbi Yargeau
Accepted

5. Financial Report: Treasurer - Julie Windebank
5 min
- a. Previous Fiscal Year Financial Statement (motion to accept). Needs to be signed by two auditors (Bobbi & Christine were appointed at our last AGM) and retained to be included with next year's Corporate Registries Annual Report.

Financial Statement		
Penhold Crossing Secondary School – Parent Society		
For the year September 1, 2020 – August 31, 2021		
ASSETS		
General Bank Account	\$4,175.90	
TOTAL ASSETS		\$4,175.90
LIABILITIES (cheques issued not yet cleared through the account)		
NONE	\$0.00	
TOTAL LIABILITIES		\$0.00
INCOME		
Balance Carry Forward	\$4,175.90	
NONE	\$0.00	
TOTAL INCOME		\$4,175.90
DISBURSEMENTS		
NONE	\$0.00	
TOTAL DISBURSEMENTS		\$0.00
This financial statement was reviewed and approved by:		
NAME: _____	NAME: _____	
POSITION: _____	POSITION: _____	
SIGNATURE _____	SIGNATURE _____	
DATE: _____	DATE: _____	

Motion to accept the report as presented

Moved by Ridehl Wilson
Accepted

- b. Current account balance and activity (motion to accept)

Treasurer's Report - Penhold Crossing Secondary School - Parent Society

Date: Sept. 24, 2021 - Oct. 28, 2021	DESCRIPTION	TRANSACTION AMOUNT	BALANCE
Balance Forward (as at last meeting)			4,175.90
NO ACTIVITY		0.00	4,175.90
CLOSING BALANCE			4,175.90
Completed by: _____			

Motion to accept the report as presented
Moved by Ridehl Wilson
Accepted

- c. In-active account - Our account went inactive so I had to place a call to ATB to re-activate.
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- 6. Executive Report:
20 min
Nothing to report
 - 7. Old Business:
20 min
 - a. Deal Card Fundraiser

- i. Cost is \$8 and we sell for \$20 (plus customer pays shipping)
- ii. Campaign can be 100% paperless and all online. They offer the option to do it both online, offline or a combination of both. It's our choice.
- iii. We can view the sales as they happen on our campaign dashboard. Deal Cards are mailed to supporters via Canada Post directly for \$1.95. And your proceeds are mailed to us or e-transferred -we let them know our preference.
- iv. No minimum amount to sell - sell as many as we are able. If our school sells a total of 100, they gift 10 at the end of the campaign for us to hand out at our discretion to volunteers, helpers or families in need. A total of 200 they gift 20, a total of 300 they gift 30, a total of 400 they give 40, up to a total of 500 they will give 50.
- v. All offers have unlimited use
- vi. All offers have the same expiration date - August 31, 2022
- vii. Offers are province wide, redeemed at over 400 locations. In Red Deer, there are Coras, Menchies, Cinnzeo, Wok Box, Papa John's, New York Fries, Opa! Mr. Lube, Thai Express and Swiss chalet. Plus, you can use it when you travel at all of their locations and the other brands.

Motion to defer until after elections - moved by Christine Yargeau-Becker
Deferred

8. New Business:

a. Elections

- i. Dissolution of the current Executive (motion to dissolve the current executive) Motion made by Becky Steele. Current Executive dissolved.
- ii. Discussion surrounding the roles of each position
 - 1.
- iii. Election of New Executive Members: President, Vice-President, Secretary, Treasurer, Members at Large (elect or acclaim)

President: Christine Yargeau-Becker - acclaimed

Vice President: Bobbi Yargeau - acclaimed

Secretary: Stracey Smith - acclaimed

Treasurer: Julie Windebank - acclaimed

- iv. Two Financial Auditors (members w/o signing authority)(elect or appoint)

Ridehl Wilson and Amber Stackhouse

Motion to appoint by Becky Steele

Appointed.

9. Signing Authority Change: (motion to remove and replace) 2 min

Motion to remove 2020/2021 executives from signing authority. Motioned by Amber Stackhouse

Motion carried.

Motion to add Julie Windebank, Christine Yargeau-Becker, and Bobbi Yargeau to signing authority for 2021/2022 school year: Motioned by Amber Stackhouse

Motion carried.

10. Next Meeting Date - November 25, 2021

11. Adjourned meeting at 8:33pm

12. **Action Items:**

- President: Notify Corporate Registries, in writing, of all new and returning Executive/Directors/Offices
- President: File Annual Corporate Return with Corporate Registries ** I Believe this was completed for the most recent year**
- President: Notify AGLC, in writing (form on AGLC website), of all new and returning Executive/Directors/Offices
- Treasurer: Set appointment with bank to change signing authorities (if needed)